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MEMORANDUM FOR: Acting Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 13 November 1970

25X1A

1. Recruitment Inspection: [] Chief, Recruitment Division, visited field recruiters [] the latter part of last week. 25X1

2. Position Classification: The review of the reorganization of NE Division is underway. Position descriptions are nearly completed for positions directly affected by the reorganization. Review of other positions, [] will be undertaken as soon as possible. 25X1 25X1A

3. Briefing--DDS Problem Solving Seminar #7: [] Chief, Review Staff, represented the Office of Personnel in briefing the members of DDS Problem Solving Seminar #7. This Seminar has the subject: "Should the Agency Take into Account the Influence of an Employee's Dependents on his Role in the Agency to a Greater Extent than it Does at Present and if so to What Extent and How Should this be Done?" 25X1A

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4. Air Force Military Detail Activities: [] of Mobilization and Military Personnel Division, and two of his NCO's, 25X1C

25X1C

[] spent the week of 2 November at the [] They took the military records for all assigned personnel to the unit for an annual verification and audit. No significant record errors were noted.

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/s/ Robert S. Wattles
Robert S. Wattles
Director of Personnel

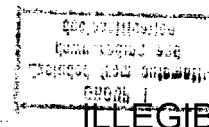
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GROUP 1
Excluded from automatic
downgrading and
declassification

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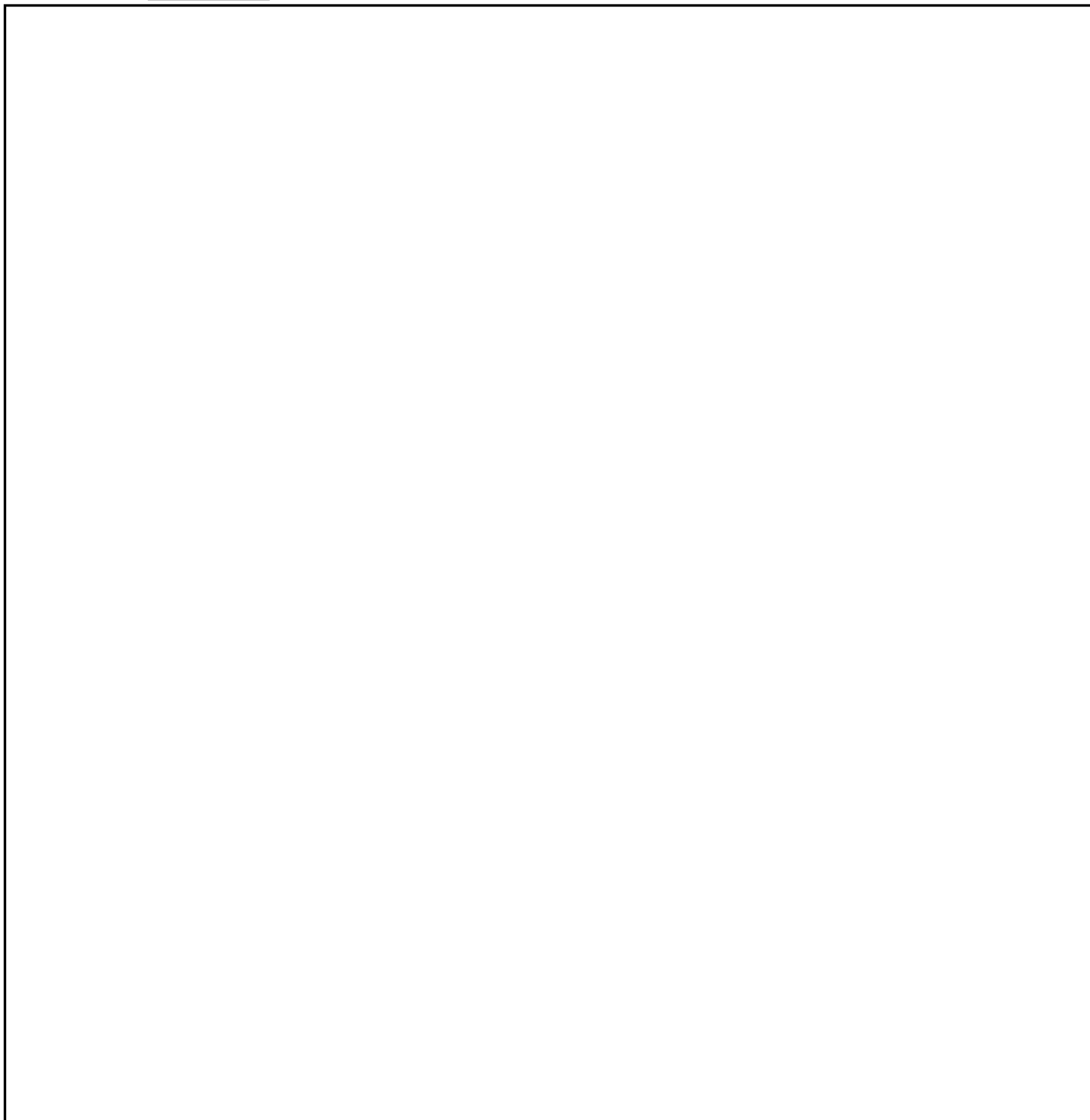
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